

Friends of the Blue Star Trail

Meeting Minutes July 18, 2013

Present: Jim Van Buren, John Adams, Carol Leneway, Jeanne Van Zoeren, Julie Werkema

Minutes of June meeting were approved.

Treasurer's Report – John distributed report and it was approved.

President's Report – Jeanne completed applications for 4 corporation grants and is also making application for a \$10,000 district grant from Chemical Bank.

Information sessions will be hosted by volunteers in various neighborhoods. Six couples will be invited and will be given a presentation on the trail. A power point is being prepared by Susan Trabucchi. Theresa Bray has prepared pledge cards. They look very nice and are currently at the printers. Julie Werkema will host a session on 8/17.

Jeanne reviewed the Allocation Expense report which she prepared for FY 2015 (beginning October 1, 2014). She explained the various categories for revenue and expenses. This is a good base to work from with specific goals.

Jeanne will prepare a summary of the numbers for the slide show presentation. Carol offered assistance for creating a pie chart illustration for the slide show as her son, Kevin, has developed apps and has experience designing these types of illustrations.

The contract with the Allegan County Community Foundation was discussed. The changes that were to be made were 1. The term “bike” was to be removed and 2. The language regarding endowment funds were to be included in Addendum A. The Board voted for approval for signature with the following amendment: The term “bike” is to be removed from the contract and a request would be made for monthly as opposed to quarterly accounting reports. Once the contract is in place donations will be made to the Allegan County Community Foundation.

Discussion followed regarding an operating budget and the three sources of revenue that would contribute to it: the annual bike tour, the quilt raffle and membership fees.

Board Member Updates:

The first drafts are completed for the Friends contract with the Allegan County Community Foundation, the Allegan County Road Commission and Allegan County.

John Adams reported on the status of the DEQ and Section 106. John has completed a report/presentation and has been in consultations with Darrel Harden regarding the expected content

and examples of previous reports. He has sent the report to David Barney of the South Haven Historical Commission and is awaiting his reply.

John is attempting to get more information regarding the Sun and Sand Resort (formerly Weinstein's Resort).

John advised that the Solicitor's License has been approved.

John also advised that the raffle license has been approved. Julie Werkema will distribute tickets and market the quilt.

Capital Campaign –

Jeanne will make a spreadsheet for dates of information sessions. Julie will contact several potential volunteers to host information sessions.

Bike Tour –

Denise Adams is coordinating volunteers but could use more for the bike tour on 8/17.

Jim will contact South Haven schools to ask for some assistance.

The Friends are signed up for the Blueberry Parade on August 10th.

Jim is asking for volunteers to hand out leaflets this Sunday, 7/20 at the Holland 100. It starts at the Herman Miller greenhouse and will not take much time.

New Business –

Liability Insurance – Jim will check with Andrea Olson at State Farm Insurance regarding rates for liability for the Lakeshore Harvest Ride. Julie will contact her regarding insurance for the Board.

Jeanne discussed the standard of giving chart and the example of the TART trails.

Next meeting: August 15, 2013 at 4:00pm at Casco Township Hall