

## CITY OF SAUGATUCK

### BLUE STAR TRAIL MAINTENANCE PROPOSAL

In response to the request of the City of Saugatuck (City), the Friends of the Blue Star Trail (Friends) propose the following terms for an agreement regarding the maintenance of the approximate 0.4 mile section of the Blue Star Trail (Trail) through the City (the "Section"):

1. Upon receipt of a letter of support for the Trail from the City in a form acceptable to MDOT, Friends will establish at the Allegan County Community Foundation (ACCF) a maintenance account to fund future maintenance and repairs (not replacement) of the Section. The Friends will deposit funds in this account so as to accumulate two years of anticipated maintenance costs, in an amount to be agreed upon, on or before the date of completion of the Section, such date to be certified by the engineer of record.
2. Within 30 days after the close of the City's fiscal year [or more frequently, if agreed], the City will provide the Friends with an itemized list of the actual maintenance expenses for the prior year. Within 30 days, the Friends will either arrange payment to the City from the ACCF or notify the City of any objection, in which case the parties shall promptly meet to resolve the issue.
3. The City will keep records of the actual incremental expense of maintaining the Section. Two years after completion of the Section, the parties will evaluate the cost of maintenance, and adjust the amount to be held in the maintenance account up or down accordingly.
4. For a period of \_\_\_ years, the Friends will continue to maintain a balance in the maintenance account sufficient to cover two years of maintenance costs based on the trailing two years of actual costs incurred for the Section.
5. Prior to the time when the Friends or the City applies for any grant regarding the Section, the parties will enter into a formal memorandum of understanding concerning maintenance.

NOTES: As part of Fleis & Vandenbrink's analysis of the west side option, they estimate the annual incremental maintenance costs to be \$7,700 per year if the City chooses to install a traffic signal and remove snow from the trail during winter. However, for purposes of this illustration, we do not want to imply that those expenses should be borne by us.

This proposal is based on one negotiated with the County of Allegan regarding those sections of the Trail for which the County is owner.

January 23, 2019

FRIENDS OF THE BLUE STAR TRAIL